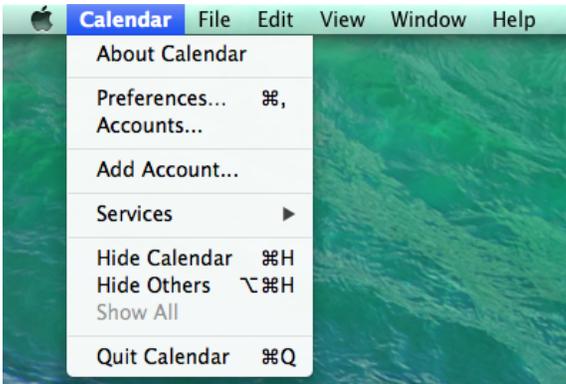
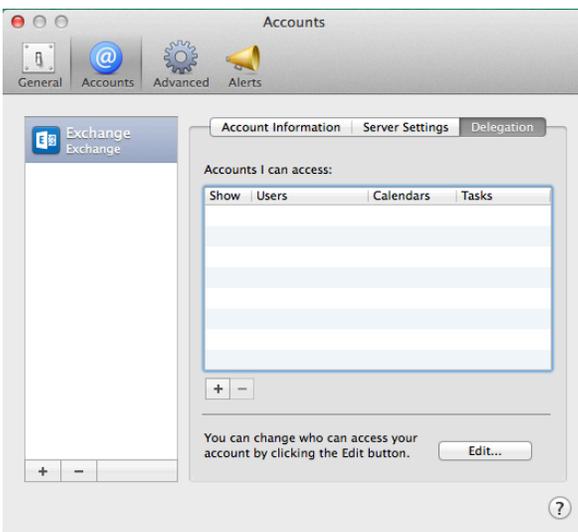


1. Open Apple Calendar on Mac
2. Open **Calendar > Preferences** in the top left menu.



3. Select **Accounts**.
4. Select your Exchange account and choose **Delegation**.



5. Click the **+** sign in the bottom left underneath "Accounts I can access:"
6. Begin typing the name of the resource (VLC Calendar) in the box that appears, and a drop-down window will allow you to select the correct resource.